



## In-Person Workshop Info

- ▶ October 15, 2025
- ▶ 2:30 – 3:30 PM
- ▶ MassHire Career Center
- ▶ 2 Florence Street  
4<sup>th</sup> Floor  
Malden, MA 02148

Schedule this event from  
your JobQuest account!

<https://jobquest.dcs.eol.mass.gov/jobquest>

**Or call 781-605-1501**

MassHire Programs & Services are funded in full by US Department of Labor (USDOL) Employment and Training Administration grants. Additional details furnished upon request.

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network



# Microsoft Outlook

Learn how to make the most out of Outlook by drafting and sending emails, attaching documents, sending invitations, and more.

**Join us for Microsoft Outlook!**

*See All MassHire Metro North Career Center Events Here:*  
<https://masshiremncareers.com/>

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Veterans and their eligible spouses receive priority of service. MassHire Metro North Career Center is an EEO Employer. Auxiliary aids or services are available upon request to individuals with disabilities.