



Virtual Workshop Info

► September 30, 2025

► 1:00 – 2:00 pm

Schedule this event from
your JobQuest account!

<https://jobquest.dcs.eol.mass.gov/jobquest>

Or call 781-932-5500

After scheduling, you will receive an email within 48 hours of the event, containing instructions on completing the registration!

Registration will close 48 business hours ahead

MassHire Programs & Services are funded in full by US Department of Labor (USDOL) Employment and Training Administration grants. Additional details furnished upon request.

A proud partner of the

AmericanJobCenter®
network



Microsoft Outlook

Learn how to make the most out of Outlook by drafting and sending emails, attaching documents, sending invitations, and more.

Join us for Microsoft Outlook

See All MassHire Metro North Career Center Events Here:

<https://masshiremncareers.com/>

186 Alewife Brook Parkway, Suite 310 • Cambridge, MA 02138 • 617.661.7867

800 W. Cummings Park, Suite 6400 • Woburn, MA 01801 • 781.932.5500

2 Florence Street, 4th Floor • Malden, MA 02148 • 781-605-1501

4 Gerrish Ave. • Chelsea, MA 02150 • 617.884.4333 • <https://masshiremncareers.com>

Veterans and their eligible spouses receive priority of service. MassHire Metro North Career Center is an EEO Employer. Auxiliary aids or services are available upon request to individuals with disabilities.