



## In-Person Workshop Info

- ▶ August 14, 2025
- ▶ 1:00 – 3:00 pm
- ▶ MassHire Career Center
- ▶ 2 Florence Street  
4<sup>th</sup> Floor  
Malden, MA 02148

Schedule this event from  
your JobQuest account!

<https://jobquest.dcs.eol.mass.gov/jobquest>

**Or call 781-605-1501**

MassHire Programs & Services are funded in full by US Department of Labor (USDOL) Employment and Training Administration grants. Additional details furnished upon request.

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# Microsoft Word

Take a deep dive into Microsoft Word. Learn about all the tools, tips, and tricks, that you can use to perfect every document that you create.

**Join us for Microsoft Word!**

**See All MassHire Metro North Career Center Events Here:**

<https://masshiremncareers.com/>

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