



In-Person Workshop Info

- ▶ January 13, 2025
- ▶ 2:00 pm – 3:30 pm
- ▶ MassHire Career Center
186 Alewife Brook
Parkway Suite 310
Cambridge, MA 02138
- ▶ Schedule this event from
your JobQuest account!
Or call 617-661-7867
- ▶ <https://jobquest.dcs.eol.mass.gov/jobquest/>

MassHire Programs & Services are funded in full by US Department of Labor (USDOL) Employment and Training Administration grants. Additional details furnished upon request.

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network



Resumes - Basics and Beyond

How do I write a resume? How to update my resume for 2024?

Join us as we work on putting together our resumes for maximum effect!

- Determine the Value you bring to the position.
- Write a Summary
- Understand Key Words
- Write Accomplishment Statements (CAR STAR or PAR)
- Get feedback from fellow participants and instructors.

Through lively discussion, exercises and pair sharing, we'll discuss tips on how to get that interview!

See All MassHire Metro North Career Center Events Here:

<https://masshiremncareers.com>

186 Alewife Brook Parkway, Suite 310 • Cambridge, MA 02138 • 617.661.7867, TTY#: 800.439.2370

800 W. Cummings Park, Suite 6400 • Woburn, MA 01801 • 781.932.5500

2 Florence Street, 4th Floor • Malden, MA 02148 • 781-605-1501

4 Gerrish Ave. • Chelsea, MA 02150 • 617.884.4333 • <https://masshiremncareers.com>

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