

## **Welcome New Job Seekers!**

The Metro North Career Center (Cambridge, Chelsea, Woburn) staff are ready to assist you in any way that we can. While our in-person services are suspended temporarily, we are doing the very best that we can to continue to serve our customers remotely. Below you will see some of the many resources to get you going towards finding employment. It is important that you first sign up for **JobQuest** at <https://jobquest.dcs.eol.mass.gov/jobquest/>. Attached to this email please find a **JobQuest Registration Guide** to walk you through each step of establishing your Job Seeker ID #. When you do so, the system will generate a **Job Seeker ID #** for you. This ID # helps us to quickly identify you in our system to be able to better serve you. You will use this ID # to register for Webinars, Workshops, Recruitment Events and other events. Using JobQuest, you also can search open jobs, establish job matching criteria, take assessments, create a resume and more.

[MassHire JobQuest Enhancements: Home Page and Dashboard](#) (Video on new home page)

[MassHire JobQuest Enhancements: Creating Your Profile](#) (Video on creating profile)

### **Veterans and Eligible Spouses**

If you are a Veteran, **thank you for your service.** Veteran Services Representatives Dennis Pellegrino [dennis.pellegrino@detma.org](mailto:dennis.pellegrino@detma.org) and Robert Doucette [robert.doucette@detma.org](mailto:robert.doucette@detma.org) (Cambridge and Chelsea) and Steven Fernandez [steven.fernandez@detma.org](mailto:steven.fernandez@detma.org) (Woburn), along with the rest of our team, are here to assist you in your job search.

### **Unemployment Assistance**

**If you have questions about Unemployment Insurance, you can refer to:**

DUA: <https://www.mass.gov/orgs/department-of-unemployment-assistance>

EB: <https://www.mass.gov/info-details/unemployment-extended-benefits-eb>

### **Online Resources**

1. Simply by going to the Mass Hire Metro North Career Centers website at <https://masshiremncareers.com/> you can access a list of current job openings which are updated every Monday.
2. Find terrific Webinars and Workshops such as: Resume Basics, Interviewing Skills and more at <https://masshiremncareers.com/events-calendar/category/workshops/>.
3. Did you know we have a YouTube page? There you can find tutorials on a variety of topics including MS Office, Resume Basics, Interviewing, LinkedIn, Twitter and more: [https://www.youtube.com/channel/UCXZBRHz1Qlub\\_tDgzMqiD8A/](https://www.youtube.com/channel/UCXZBRHz1Qlub_tDgzMqiD8A/)
4. You can find Labor Market Information (LMI) such as salary ranges, skills needed for different types of positions, information on which occupations and/or industries are hiring and keywords to build your resume by visiting <https://www.onetonline.org/>

### **Resume Writing and Job Search Assistance**

Every job seeker needs a resume that stands out to employers. We highly recommend our Resume Basics Webinar to help you build a resume that an employer will want to read. However, if you just want a second set of eyes to review your resume or if you are seeking further job search assistance please email us at [jobsearchhelp@mhmncc.com](mailto:jobsearchhelp@mhmncc.com) or call one of the career center main numbers: Cambridge (617) 661-7867, Woburn (781) 932-5500 or Chelsea (617) 884-4333. **Please include your job seeker ID #.** A staff person will get back to you via email/call to discuss further services to help you become re-employed.

If you would like to know about upcoming Job Fairs, Recruitments and other events at our MassHire Metro North Career Centers in Cambridge, Chelsea and Woburn, text masshiremn to 42828 go to [www.masshiremncareers.com](http://www.masshiremncareers.com) and click on the yellow MassHire Metro North Career Center at the top of the page.

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